

COLORADO STATE UNIVERSITY SYSTEM

Policy and Procedures Manual

SUBJECT: ACADEMIC AFFAIRS

Policy 304: CSUS Board Higher Education Center Policy

Board Policy:

Campuses have the discretion to offer credit courses in places remote from the main campus through approved distributed learning technologies and/or Higher Education Centers. Higher Education Centers and remote offering of degrees require approval by the Board, the appropriate accrediting association, and any other states and/or countries of planned operation.

Procedures:

- A. Campuses seek Board approval to deliver programs through distributed learning technologies in accordance with Policies 302 and 305.
- B. The Academic Affairs Committee considers proposals for Higher Education Centers remote from the main campus which must include, in addition to the requirements outlined in Policies 302, the following information:
 - Specific programs and levels of instruction proposed;
 - Documentation of need for the Center to serve the targeted population;
 - Sources of funding to sustain the Center, Center facilities, and other space available in the community;
 - Arrangements for administration, local coordination, academic support, and student services; and
 - Benchmarks to evaluate success of the Center and its approved programs.
- C. The Academic Affairs Committee evaluates the requests and presents recommendations to the Board.
- D. Upon Board approval, the Chief Academic Officer notifies the CCHE and other interested parties and organizations.