

Policy and Procedures Manual

SUBJECT: ACADEMIC AFFAIRS

Policy 307: CSUS Board Policy on Faculty/Staff Study Privilege

Board Policy:

Upon the written approval of the President or designee CSUS faculty and staff may be offered the privilege of enrolling in position-related and career enhancement courses offered by the campus, limited to “courses that will benefit the State and enhance the employee’s performance.” To maximize the benefits of inter-campus collaboration, the Board authorizes qualified members of the faculty and staff of any CSUS campus to enroll in position-related and career enhancement courses offered by any CSUS campus.

Procedures:

1. Initial eligibility for participation depends upon satisfaction of the criteria established by the employee’s home campus.
2. After verification of initial eligibility to participate, admission to the selected course(s) requires satisfaction of the offering campus’s academic requirements.
3. The campus offering the instruction bears the cost.
4. The Chancellor arranges annual audits of costs and benefits.
5. The Chancellor reports periodically the activity and benefits of the CSUS inter-campus program, and recommends any needed changes to the Board.